

The board held the Organizational meeting of the Town of Harmony for the year 2018 on January 3, 2018 at 1001 Blockville – Watts Flats Rd Ashville, NY.

The Motion to open the organizational meeting was made by Councilman Radka and second by Councilman Jordan and duly carried;

RESOLVED, the Town Board of Harmony does hereby fix the salaries for the Town Board in conformity with Budget adopted on November 8, 2017 and does hereby make certain appointments and designations for ensuing year as follows

Supervisor	\$5,626.00
Highway Superintendent	\$51,636.00
Councilman (4 each)	\$ 1,323.00
Justice	\$ 4,805.00
Tax Collector	\$ 1,970.00
Town Clerk	\$ 6,202.00
Deputy Clerk	\$ 614.00
Deputy Highway	\$.20 per hour more

RESOLVED, that Motor Equipment operators shall be paid a maximum \$20.65 per hour. Motion by Councilman Hinderer. Second by Councilman Jordan. All Aye.

RESOLVED, that the following be given to each highway employee: a clothing allotment of \$250.00 and three coveralls as well as cleaning of the coveralls to be paid in full by the town.

RESOLVED, Vacation pay: 12 working days after (1) year of service
18 working days after (10) years of service
24 working days after (15) years of service

All vacation days to be used by the calendar year starting January 1 and ending December 31 (per year). With 1 (one) sick leave day pay for each month after one-year service to accumulate to 90 days only. With 10 days of holiday pay as follows: New Years, Good Friday, Memorial Day, July 4th, Labor Day, Columbus Day, Veterans Day, Thanksgiving day, Christmas, and Election Day plus (2) personal days .

Overtime after 40 hours per week. All overtime to be authorized by the Highway Superintendent.

RESOLVED, Workmen's Compensation and Disability benefits will be provided to all Highway Employees. All newly hired employees will have a 60-day probation period. Upon successful completion of the 60-day probation period, a \$.30 per hour increase will be given. Any pay raise after that is under the discretion of the Highway Superintendent.

RESOLVED, that each highway employee pay \$15.00 per month for the minimum cell phone plan together with any overages to the town and if they choose to upgrade their plan they must pay the difference plus overages.

RESOLVED, Bereavement days for 2018 to be paid at 3 days up and to the funeral or memorial for Immediate family (parents, spouse, siblings, and children), and 1 day for extended family (aunts, uncles and grandparents). Motion by Councilman Jordan, Second by Councilman Hinderer. All Aye. So Moved.

RESOLVED, be it further, employees have option for insurance buyout at rate of \$1,500.00 to be offered annually and to be paid (2) times per year at \$750.00 per payment. Employees opting for this option cannot participate until following calendar year and be it further,

RESOLVED, the 10% an employee contributes towards health insurance will be reviewed and adjusted accordingly annually. Motion made by Councilman Radka Second by Councilman Jordan. All Aye. So moved.

RESOLVED, retirees of the Town of Harmony are offered the opportunity to participate in the town's health insurance program with the total cost of the premium being the retiree's responsibility. Motion made by Councilman Hinderer Second by Councilman Radka. All Aye. So moved.

RESOLVED, the Highway Superintendent is authorized to make purchases up to \$5,000.00 without prior approval. Motion by Councilman Jordan Second by Councilman Hinderer All Aye.

RESOLVED, Pam Brown to be appointed Town Historian at a salary of \$554.00 and be it further,

RESOLVED, Melanie Eddy to be appointed New York State Code Enforcement/Zoning Officer for the Town of Harmony at an annual salary of \$ 7650.00, which includes \$5883.00 for safety and \$1767.00 for zoning, and be it further,

RESOLVED, Jessica Hitchcock be appointed Court Clerk at the rate of \$11.10 per hour. Motion by Councilman Hinderer. Second by Councilman Jordan. All Aye

RESOLVED, Jessica Hitchcock be appointed as Secretary for the Planning and Zoning Boards at the rate of \$11.10 per hour.

RESOLVED, a cleaning custodian is appointed as cleaning custodian of the Town Office Building at the rate of 20.00 per cleaning.

RESOLVED, mileage for all Town of Harmony Personnel for 2018 to be paid at the rate of \$.545 per mile and be it further. Motion by Councilman Second by Councilman All Aye.

RESOLVED, Community Bank of NY, Key Bank and First Niagara, and Citizens Bank, and Cattaraugus Community Bank, be designated as official depositories of the 2018 Town funds and be it further,

RESOLVED, the second Wednesday of every month be designated regular meeting night of the Town Board except the November meeting to be held the first Wednesday after Election Day and be it further,

RESOLVED, meetings will be held at the Town Building in Watts Flats, New York unless posted differently,

WHEREAS, Supervisor Brown recommends the appointment of the following committees:

Highway and Buildings	- Councilman Radka	and Supervisor Brown
Ordinance and planning	- Councilman Wares	and Councilman Jordan
Insurance	- Councilman Hinderer	and Councilman Radka
Court Audits	- Councilman Hinderer	and Councilman Jordan

RESOLVED, the committees are appointed by Supervisor Brown and be hereby approved and be it further,

RESOLVED, Councilman Jordan be appointed Deputy Supervisor at no annual salary and be it further,

RESOLVED, the Supervisor is authorized to hire Bahgat and Laurito-Bahgat as accountants and budget officers for 2018 at a fee of \$8300.00 and be it further,

RESOLVED, the Post Journal be designated as the official newspaper for the Town of Harmony and be it further,

RESOLVED, Vicki Torres be appointed Deputy Town Clerk in the absence of the Town Clerk and be it further,

RESOLVED, the Highway Superintendent be given authorization to post Town highways as needed and be it further,

RESOLVED, the Supervisor be given authorization to direct and make payment in the sum of \$1,000.00 as appropriated in the 2018 budget for travel and activities related to travel of the Harmony Senior Citizens and be it further,

RESOLVED, the Supervisor is hereby authorized and directed to make payment of \$375.00 as appropriated in the 2018 budget to the Treasurer of the Harmony Historical Society and be it further,

RESOLVED, the Supervisor is hereby authorized and directed to make payment of \$3,000 as appropriated in the 2018 budget to the Treasurer of the Ashville Library and be it further,

RESOLVED, Aaron Constantino as Animal Control Officer for 2018 and be paid \$5.00 per dog per day for holding, \$5.00 per pick up and \$10.00 if dog is taken to a professional facility and \$10.40 per hour for complaints and court, \$.545 per dog for dog enumeration and \$.535 cents per mile compensation. Motion by Councilman Radka. Seconded by Councilman Hinderer. All Aye. So Moved. And be it further,

RESOLVED, Neil Robinson, Esq., be appointed attorney for the Town of Harmony at a rate of \$125.00 per hour. Motion by Councilman Jordan and Second by Councilman Hinderer. All Aye. So moved.

RESOLVED, Clifford Reardon, Rodney Smith and C.Berkley Adams serve their terms on the Assessment Board of Review and be it further,

RESOLVED, Employee working Saturday at the Transfer Station be compensated \$86.54 per Saturday, and be it further,

RESOLVED, the price for Transfer tickets be established at \$2.00 per 30-gallon bag. With a \$10 ticket being the only ticket offered.

RESOLVED, be it further, the Town of Harmony shall pay the Town of Busti \$7875.00, made payable in two payments of \$3,975.50, for providing assessing services pursuant to the agreement to the Town of Harmony. Motion made by Councilman Radka Second by Councilman Jordan. All Aye. So moved.

RESOLVED, the Town of Harmony is in agreement to participate with the municipalities within County of Chautauqua to assist one another on highway projects and maintenance to meet temporary demands for machinery and manpower. The mutual aid program shall not be used to establish long term or permanent exchanges or assumption of road maintenance or snowplowing obligations or long term or permanent obligations relating to projects and bridges. The participants will be included as an additional insured during mutual aid participation. Motion made by Councilman Hinderer. Second by Councilman Radka. All Aye. So moved.

RESOLVED, the Town of Harmony for 2018 will contract with Chautauqua County Humane Society Inc. SPCA for animal holding agreement.

RESOLVED, the Town of Harmony and the Community Bank establish a purchasing card program.

Whereas, the Town of Harmony has determined that, in the conduct of the business of the Town of Harmony, it is necessary for elected officials to purchase goods and services from a wide range of vendors: and

Whereas, the Town of Harmony desires that such purchases, and the payments thereof, be made in an efficient, cost effective and accountable manner: and

Whereas, the implementation of a procurement card program for use by elected officials of the Town of Harmony offers an opportunity to enhance the efficiency, cost effectiveness and accountability of municipal purchases of goods and services, and

Whereas, Community Bank offers the best alternative for improving efficiency, cost effectiveness, and accountability.

Therefore, the Town Supervisor is hereby authorized to execute a purchasing card program agreement between the Town of Harmony and Community Bank and to execute any other documents and do all other things necessary to carry out this program. Such card will be used by the Town Clerk with a daily spending limit of \$500.00. The Sam's Club revolving credit card will be issued to Highway Superintendent and Town Clerk with a daily spending limit of \$500.00 Motion by Councilman Jordan and Seconded by Councilman Hinderer. All Aye. So Moved.

RESOLVED, that the utility payments for National Fuel, National Grid, and Windstream be auto paid monthly directly from the General Fund account as determined by the billing cycles of said utilities.

Motion by Councilman Radka and seconded by Councilman Jordan. All aye. So Moved.

Resolved, the 2018 Resolutions for the Town of Harmony be accepted as presented with noted changes. Motion by Councilman Hinderer and seconded by Councilman Jordan.

Motion to close the Re-organizational meeting by Councilman Radka and seconded by Councilman Jordan. All aye.